

EAST ALLEN'S RURAL REVIVAL

Seven Unique Communities, One Bold Vision

GRABILL

HARLAN

HOAGLAND

LEO-CEDARVILLE

MONROEVILLE

NEW HAVEN

WOODBURN

Indiana Regional Stellar Communities Designation

Progress Report

February 15, 2021 – May 25, 2021





May 25, 2021

Dear Indiana Regional Stellar Communities and East Allen Community Partners:

Please find attached our latest Indiana Regional Stellar Communities Designation update. As you will see, we are seeing the fruits of our labor through the rolling out of groundbreakings and ribbon cuttings as our portfolio is well on its way.

Though COVID has presented challenges, our communities are coming out on the other side with positive projects for residents to get excited about. We thank you for your continued partnership in improving the quality of place and quality of life in East Allen's communities.

Sincerely,

A handwritten signature in black ink that reads 'Kent Castleman'. The signature is fluid and cursive, with the first and last names being more prominent.

Kent Castleman
Chairman
NewAllen Alliance Board of Directors

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Community Engagement Summary (To Date)

Stellar Partner Meetings/Conference Calls

Feb. 5, 2019	Stellar Kick-Off Meeting
March 7, 2019	Stellar Agency Conference Call
April 9, 2019	Stellar Placemaking Grant Meeting
June 13, 2019	Stellar Quarterly Meeting & Tour
June 13, 2019	Leadership workshop with Purdue Center for Regional Development
August 29, 2019	Conference Call w/ OCRA Re: Downtown Capacity Building
October 2, 2019	Conference Call w/ OCRA Re: Placemaking
October 3, 2019	Conference Call w/ PCRD & OCRA
October 10, 2019	Conference Call Re: Healing Seeds w/ ISDH
October 21, 2019	Stellar Quarterly Meeting
December 4, 2019	Conference Call w/ OCRA Re: Grabill Project
January 21, 2020	Leadership Meeting w/ OCRA and PCRD
February 7, 2020	NewAllen Metrics Discussion w/ OCRA and PCRD
February 24, 2020	Stellar Quarterly Meeting
March 24, 2020	Call w/ OCRA (Eric Ogle)
March 24, 2020	Call w/ OCRA (Colette Childress)
June 17, 2020	Stellar Quarterly Meeting
November 12, 2020	Call w/ OCRA (Andrea Kern)
January 7, 2021	NewAllen Stellar CDBG Project Status
February 18, 2021	HEALing Seeds Call w/ Andrea Kern
February 25, 2021	Stellar Quarterly Meeting

Regional Steering Committee Meetings

Jan. 8, 2019	NewAllen Board Meeting
Feb. 25, 2019	NewAllen Board Meeting
March 12, 2019	NewAllen Board Meeting
April 9, 2019	NewAllen Board Meeting
May 14, 2019	NewAllen Board Meeting
June 11, 2019	NewAllen Board Meeting
August 13, 2019	NewAllen Board Meeting
September 10, 2019	NewAllen Board Meeting
October 8, 2019	NewAllen Board Meeting
November 12, 2019	NewAllen Board Meeting
December 10, 2019	NewAllen Board Meeting
January 14, 2020	NewAllen Board Meeting
February 11, 2020	NewAllen Board Meeting
March 10, 2020	NewAllen Board Meeting
May 12, 2020	NewAllen Board Meeting
June 9, 2020	NewAllen Board Meeting
August 11, 2020	NewAllen Board Meeting
September 8, 2020	NewAllen Board Meeting

October 13, 2020	NewAllen Board Meeting
November 10, 2020	NewAllen Board Meeting
December 8, 2020	NewAllen Board Meeting
January 12, 2021	NewAllen Board Meeting
February 9, 2021	NewAllen Board Meeting
April 13, 2021	NewAllen Board Meeting

Collaborative Community Meetings

March 25, 2019	NewAllen Collaborative Meeting in Monroeville
July 18, 2019	NewAllen Collaborative Meeting in Hoagland
October 17, 2019	NewAllen Collaborative Meeting in Woodburn
November 10, 2020	NewAllen Collaborative Meeting in New Haven

General Community Awareness Presentations

Feb. 15, 2019	Input Fort Wayne Interview with the Commissioners
Feb.21, 2019	Hoagland Annual Chamber Meeting
Feb. 26, 2019	Grabill Annual Chamber Meeting
March 21, 2019	Home Builders Association of Fort Wayne
May 1, 2019	Fort Wayne Real Estate Investors Association
Sept. 12, 2019	NIPSCO Luminary Awards
Set. 27, 2019	Indiana Association of Regional Councils Presentation
October 17, 2019	Allen County Council Update
October 23, 2019	Input Fort Wayne Interview Update
October 30, 2019	Young Leaders of Northeast Indiana Panel Participation
February 19, 2020	All In Allen Comprehensive Plan Kick-Off Panel Participation
February 20, 2020	Hoagland Government Night
March 3, 2020	Grabill Chamber Presentation
April 30, 2020	New Haven City Council Meeting Re: NH Community Center Park
June 15, 2020	Woodburn City Council Update
June 16, 2020	New Haven Board of Works Update
July 1, 2020	Monroeville Town Council Update Meeting
July 7, 2020	New Haven City Council Update
July 15, 2020	Grabill Town Council Update
July 16, 2020	Allen County Council Update
July 21, 2020	Leo-Cedarville Town Council Update

Project Specific Community Engagement

March 14, 2019	Leo-Cedarville Streetscape Business Owner Input Meeting
March 21, 2019	Woodburn Streetscape Public Input Meeting
April 18, 2019	Grabill Streetscape Public Input Workshop
May 9, 2019	Meadowbrook Neighborhood Meeting for Kady Gene Cove Project
June 5, 2019	Leo-Cedarville Cedar Creek Parks Trail Public Input Meeting
June 19, 2019	East Allen Owner Occupied Rehabilitation Program Public Hearing
August 15, 2019	Leo-Cedarville Streetscape Public Hearing #1
August 19, 2019	Woodburn Streetscape Public Hearing #1

Sept. 11, 2019	New Haven Stellar Projects Public Input Meeting
October 29, 2019	Leo Streetscape Public Hearing #2
November 19, 2019	New Haven Community Center Park Public Input Meeting
July 16, 2020	New Haven Trail Plan Public Input Meeting
August 5, 2020	Leo-Cedarville Streetscape Groundbreaking
October 20, 2020	New Haven Community Center Park Public Hearing #1
November 10, 2020	Grabill Streetscape Public Hearing #1
December 7, 2020	Woodburn Streetscape Project Public Hearing #2
December 10, 2020	Grabill Streetscape Project Public Hearing #2
February 17, 2021	Monroeville Wastewater Public Hearing #2
April 16, 2021	New Haven Community Center Park #2
April 20, 2021	New Haven Meadowbrook Trail Public Hearing #1
April 20, 2021	New Haven Community Center Park #2
April 26, 2021	Cedar Creek Parks Trail Meeting

Recent Project Specific Team/Stakeholder Meetings

February 1, 2021	Grabill Mural Project Meeting
February 2, 2021	Leo-Cedarville Mural Project Meeting
February 3, 2021	New Haven Community Center Park Pre-Bid Meeting
February 4, 2021	Indiana Arts Commission Project Grant Discussion – Murals
February 4, 2021	Monroeville Mural Meeting
February 5, 2021	St. Joseph Community Foundation Meeting
February 8, 2021	Woodburn Mural Meeting
February 9, 2021	NIRCC/INDOT LPA Quarterly Progress meeting
February 11, 2021	New Haven Community Center Park Bid Opening
February 16, 2021	New Haven Community Center Park Board of Works Presentation
February 18, 2021	Harlan Parks Project Meeting
February 18, 2021	Hoagland Parks Meeting
February 22, 2021	Community Center Parks Trail Meeting
February 23, 2021	Leo-Cedarville Mural Meeting
February 24, 2021	Grabill Mural Meeting
March 8, 2021	Monroeville Mural Meeting
March 11, 2021	Woodburn Streetscape Meeting
March 12, 2021	Meadowbrook Trail Meeting
March 25, 2021	Allen County Parks Meeting
April 8, 2021	New Haven Community Center Park Preconstruction Meeting
April 12, 2021	Grabill Streetscape Meeting
April 13, 2021	NewAllen – CIB Update
April 14, 2021	Be Local Buy Local Campaign Meeting
April 19, 2021	Cedar Creek Parks Trail Meeting
April 20, 2021	Allen County Projects Meeting
April 21, 2021	Leo-Cedarville Mural Meeting
May 4, 2021	Leo-Cedarville Council Request
May 19, 2021	Woodburn Streetscape Meeting
May 19, 2021	NIRCC/INDOT LPA Quarterly Progress Meeting

Overview of Projects

Stellar Project Listing					
<i>Project</i>	<i>Fiscal Agent</i>	<i>Project Administrator</i>	<i>Engineer</i>	<i>Current Estimated Total Project Cost</i>	<i>Projected Stellar Funding</i>
East Allen Owner Occupied Rehabilitation	Allen County	Brightpoint	N/A	\$373,000	\$250,000 IHCD
Kady Gene Cove Senior LIHTC Housing	Keller Development	Keller Development	MLS Engineering	\$8,000,000	\$800,000 IHCD LIHTC
HEALing Seeds Classes	St. Joseph Community Health Foundation (SJCHF)	St. Joseph Community Foundation (SJCHF)	N/A	\$75,000	\$75,000 IORH
Woodburn Sidewalks	City of Woodburn	NIRCC	A&Z Engineering	\$727,000	\$487,000 INDOT
Monroeville Trail Project	Town of Monroeville	NIRCC	A&Z Engineering	\$1,134,000	\$720,000 INDOT
Grabill Downtown Streetscape Enhancement	Town of Grabill	NIRCC	DLZ Engineering	\$932,400	\$750,000 OCRA
Leo-Cedarville Downtown Streetscape Enhancement	Town of Leo-Cedarville	NIRCC	Engineering Resources	\$1,247,985	\$750,000 OCRA
Monroeville Wastewater Improvement Project	Town of Monroeville	NIRCC	Engineering Resources	\$600,000	\$368,898 OCRA
New Haven Meadowbrook Trail	City of New Haven	SturtzPMG	A&Z Engineering	\$1,169,643* Acquisition TBD	\$411,667 OCRA
New Haven-Adams Twp. Community Center Park	City of New Haven	SturtzPMG	JPR	\$1,981,185	\$1,718,935 OCRA
Woodburn Downtown Streetscape Enhancement	City of Woodburn	SturtzPMG	JPR	\$600,000 - \$700,000	\$500,000 OCRA

Individual Stellar Project Updates

1. Project Name: East Allen Owner Occupied Rehabilitation (OOR)

Previous Activity:

Brightpoint & Allen County met and initiated project development.

6/19/19 Public Hearing

6/30/19 Application Submission

9/30/19 Receipt of Grant Award Letter

Coordination between Brightpoint and Allen County on pass-through logistics

Intake of Applicants (51 applicants – approximately 14 will receive award)

Received Notice to Proceed from IHCD

Hired OOR Construction Specialist

Qualified Three Program Participants (All in New Haven)

Scheduled Inspections for Two Homes

Initiated Environmental Review Process on Two Homes

Qualified a total of five program participants (4 in New Haven and 1 in Monroeville)

3/19/2020 Received concurrence letter for two properties

3/2020 Postponed home inspections, lead assessments and environmental review due to COVID-19

04/01/2020 OOR Construction Specialist resigned

05/21/2020 Received RED NOTICE: RED-20-20 from IHCD instructing grantees that rehabilitation work will remain suspended until Stage 5 of the Back on Track Indiana Plan.

05/26/2020 Submitted a Benchmark Amendment Request

Hired New OOR Construction Specialist

Covid-19 Stage 5 Re-opening: September 26, 2020

Two homes inspected

Two contractor bids returned pending review and award.

Two new homes assigned to the OOR Construction Specialist

Lead risk assessments ordered for first 14 qualified applicants.

Activity from 02/15/21 – 5/25/2021:

IHCD Amendment - approved an extension through April 2022

11 Lead Assessments - complete

Two homes are under construction

One home is pending rehab to begin soon

Environmental Review form Exhibit G had been updated, and as a result, we have three projects that required re-submittal on 5/20/21.

Three additional projects to be sent for Environmental Review

Next Steps:

Four remaining projects to be sent for Environmental Review within the next two weeks. A total of 13 homes at this time.

Current Project Budget: \$373,000 (\$250,000 IHCD, \$123,000 Brightpoint Weatherization)

Current Project Timeline:

2019				2020				2021				2022			

	Development Phase
	Construction Phase

2. Project Name: Kady Gene Cove Senior Housing Project

Previous Activity:

February 2019	Hired MLS Engineering
February-May 2019	Application due diligence
May 9, 2019	Neighborhood Meeting
May-June 2019	Abatement request
June 2019	Meadowbrook Area Neighborhood Meeting
July 2019	10-Year Property Tax Phase-in Abatement approved
	Primary Development Plan approved
	LIHTC Application submitted
Sept. 2019	Presentation at New Haven Meadowbrook Target Area Public Input Meeting
November 2019	LIHTC Application Approved
February 2020	New Haven Approved Secondary Plat
April 8, 2020	Project financing closed
April 8, 2020	Construction started
January 2021	Financing secured for Phase 2
February 2021	Began leasing Phase 1
Phase 1 (Senior Income Restricted) Construction – 50 Units	
Phase 2 (Market Rate) Preliminary Site Work – 50 Units	

Activity from 2/15/21 -5/25/21:

May 20, 2021	23 of 50 units occupied
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Next Steps:

June 15, 2021	- 100% completion of Phase 1 estimated (final landscaping and final asphalt on street)
June 17, 2021	– Phase 1 ribbon cutting
July 2021	- All remaining Phase 1 27 units on hold estimated to be occupied.
Spring 2021	– Phase 2 streets and curbs installed, building pads constructed
Summer 2021	– Phase 2 building footers and slabs completed
Fall 2021	- Phase 2 framing starts



Kady Gene Cove – Phase 1



Kady Gene Cove – Phase 1

Current Project Budget: Phase 1 - \$8,000,000, Phase 2 - \$7,000,000, Total - \$15,000,000

Current Project Timeline:

Kady Gene Cove Phase 1

2019				2020				2021				2022			

	Development Phase
	Construction Phase

Kady Gene Cove Phase 2

2019				2020				2021				2022			

	Development Phase
	Construction Phase

3. Project Name: Healthy Eating Active Living Classes/HEALing Seeds

Previous Activity: Refinement of project approach with the Indiana Department of Rural Health. Classes will be held at up to 12 locations throughout the region to foster healthy living with stronger and affordable nutrition. St. Joseph Community Health Foundation (SJCHF) with the help of NewAllen will continue to work to develop sustainability into the program through 2022.

July 2019	Award Letter Received
August 2019	Grant Agreement Signed
August 2019	Voucher Signed
Sept. 2019	Funds Received
Sept. 2019 – Nov. 2019	Met with potential grantees including East Allen County Schools, New Haven TWP Parks and Recreation, Phoenix Manor, Powerhouse Youth Center, Gateway Woods, Harlan Christian Youth Center and reconnected with Cornerstone Youth Center. Grant application loaded to SJCHF portal (11/5/19) Grant applications received from EACS, New Haven TWP Parks and Recreation, Phoenix Manor, and Cornerstone Youth Center
Dec. 2019	Healing Seeds Training Class conducted at the Parkview Greenhouse and Learning Kitchen (Kathy Wehrle and Laura Dwire)

Jan. 2020	Signed grant agreements and training schedules received from EACS, New Haven TWP, Phoenix Manor, and Cornerstone Youth Center
Feb. 2020	Started delivering participant manuals and visiting HEALing Seeds grantees
May 2020	Submitted revised budget - increased Stellar award from \$37,500 to \$75,000. Revised budget requested funds for curriculum delivery modification due to COVID-19, expanded delivery from seven sites to twelve, and included funding for a full resource site to aid in sustainability.
May 2020	Budget Revision Approved
6/1/20 – 10/31/20:	Worked with Cornerstone Youth Center to distribute approximately 80 healthy food packages with food preparation instructions to low-income seniors during the 2020 Christmas season.
	Continued conversations with existing grant recipients East Allen County Schools, New Haven TWP Parks and Recreation, Phoenix Manor, Cornerstone Youth Center, and recruitment of eight additional recipients throughout the region
	Worked on curriculum delivery modifications so that grantees can move forward with training in a safe environment in 2021. This includes recording nutrition classes by Parkview Hospital and the development of a website to house resource information for grant recipient use.
Nov. – Feb. 2021	Worked with all grantees on COVID safe sessions and plans. Kathy Wehrle, Parkview Health began recording facilitator training and instructional videos for all sessions. Six of the eight sessions are completed.
	Mark Burkholder, SJCHF, completed the resource site development. Videos are loaded to the site as well as resource materials and recipes. https://healallencounty.org/healing-seeds/
	Shifted to Healing bag and nutritious food delivery/pickup to meet the needs of rural residents. New Haven Community Center distributed 100 Healing bags complete with recipes, resource guides, and ingredients. A YouTube video was created with instructions and education. Phoenix Manner had 17 participants. https://youtu.be/Wnksu5myQxk
	Developed and launched a “Special One-time Grant Agreement” that allows for creative educational and nutritious food delivery.
	The three options include:
	Option 1: Provide your participants with a box of food, a Seeds educational handout, and a link to an online Seeds video on the Healing Seeds 3-Meal Package. Three meals featured a 15-minute educational video on nutrition and cooking techniques: lentil soup, fresh veggie pizza with whole wheat crust, and hearty oatmeal. Budget approx. \$25 per person for food and \$1,000 administration costs for every 50 participants.

Option 2: Select at least four and no more than eight cooking lessons from the Healing Seeds Nutrition and Cooking Manual. Appoint a program coordinator who will use the Healing Seeds 20 minutes Videos to learn at least four lessons. Plan to recruit at least 15 participants for whom you will provide the food (or food vouchers) and the education. The coordinator will schedule and lead the group through the classes either virtually or if in-person, in a setting that can safely accommodate social distancing. Budget \$10 per person per lesson and \$300 for the program coordinator.

Option 3: Design your own strategy to provide nutritious food and a cooking & nutritional component. Up to \$10,000 may be requested.

Activity from 2/15/21-5/25/21:

The grant application was opened in February, and four organizations submitted grant requests after working with the Program Manager and Grants Administrator on which option would work the best for their organization and serve the most residents. All four have been awarded grants. Please see updates below.

Phoenix Manner (\$5,000): Mrs. Beth Liechty submitted a request for \$5,000 to serve seniors at a low-income housing complex in Woodburn, IN. Beth will gather the residents once per quarter in the community room to watch the Seeds Learning Videos on nutrition information and cooking techniques. After the video and discussion, all residents receive a bag of all the ingredients for each recipe, the recipes, and other handouts and reference materials. The seniors prepare the recipes over the week and submit pictures of their creations to the Executive Director. The ED is available to answer questions or assist with cooking instructions if needed by the residents. Over 30 Seniors attend the quarterly sessions, and the feedback was extremely positive. They are excited to be together again.



Cornerstone Community Center (\$10,000): Cornerstone will reach over 600 individuals living in the area in and around Monroeville, Indiana, in southeast Allen County. Levels of ALICE households in the area served by Cornerstone include Monroeville (43%); Adams Township (47%); Hoagland (29%); Marion (22%); Monroe (34%); and New Haven (37%). Household income impacts overall health, educational achievement, and vocational opportunities. Approximately 50% of the youth served by Cornerstone qualify for the Federal Free/Reduced Price Lunch program. Cornerstone will use their kitchen with commercial-grade appliances and staff with skills to prepare meals, and prepare and deliver meals to seniors, feed youth and families that attend programs, and support food relief for families as needed. Cornerstone will also use its facilities to teach how to prepare and store healthy foods once safe on-site programming can resume. Every other week, four prepared healthy meals, fresh fruit for snacks, pantry staples, home essentials, healthy recipes, and educational handouts will be delivered to the homes of seniors and individuals with disabilities. Youth attending on-site programs will receive healthy meals and snacks. One week during summer youth programming will be devoted to nutrition with hands-on cooking classes to teach them to prepare simple, healthy meals using fresh ingredients from Cornerstone's community garden. In the summer, seniors who are physically able and youth will be invited to participate in the garden, to learn more about healthy eating in a multigenerational setting.

With the last round of SJCHF and United Way funding, they were able to provide: • 5,581 meals fixed, 2,759 kits distributed, 5,027 pantry items distributed, 20 cycles, served 105 unduplicated individuals, 77 households Survey results indicated: • 100% said their health had improved from food and education • 100% increased accessibility thru food program • 100% feel less isolated due to the food program • 87% had increased energy from eating healthy food overnight oats, tools apple slicer, healthy snacks are included in all bags. In the fall they will distribute three rounds of back-to-school food boxes (August, Thanksgiving, and Christmas break).

New Haven, Adams Township Parks & Recreation (\$5,500) Carryout Camp: Healthy Chef Edition will be a week-long camp for seniors/or children. There will be four Seniors Camps, and two full weeks for youth in the summer. The first Senior week was held last week. Every day they met from 9-11 at rec center, watched videos, reviewed lessons, demoed recipes, and left with a bag of food and resources. All Seniors are to report back after making food with comments and observations. On Thursday of the first week, breakfast and whole grain, slushies and whole grains were demoed. Each Senior got a mystery bag with recipe description to take home and create. They returned the next day with samples and talked about it on Friday. All participants left on Friday with snack ingredients and easy recipes for the weekend. They are anticipating over 80 participants by the Fall.

Power House Youth Center (\$3,200): Power House will hold five cohorts over the next year for 25 families. Each cohort will include six sessions from the Healing Seeds manual. They will appoint a program coordinator who will use the Healing Seeds 20-minute video to teach the lesson. The coordinator will lead the group through the classes in-person, in a setting that can safely accommodate social distancing. They are planning on holding 4 cohorts in the manner listed during the 2021-2022 school year, and one cohort during the 2021 Power House summer programming. The meal prepared by the participants will be served to the program participants. In addition, all youth will be given the food ingredients and recipes to take home with them to prepare for their own families. As part of the process, they will have the students do the prep work at Power House as a group and then provide them with containers and cooler bags to transport the food safely to complete the meal process at home with their families. Each participant will receive the Healing Seeds training manual.

Next Steps:

Monitor grantee progress and success.

Current Project Budget: \$75,000

Current Project Timeline: SJCHF will hold classes in 2021. NewAllen will continue to work to develop sustainability into the program through 2022 which will be made easier through the new virtual format.

4. Project Name: Woodburn Sidewalks

Previous Activity:

March 4, 2019	Initial design/need discussion with Woodburn Mayor and NIRCC
March-May 2019	NIRCC gathered info related to sidewalk needs
June 26, 2019	Woodburn Mayor, NIRCC, and A&Z Engineering met to develop initial project list of sidewalks and to discuss project elements and funding
July – Sept. 2019	Evaluation of initial project list, prep. of cost estimates, and prioritization of projects
Oct. 2019 – Jan. 2020	Finalized list of projects to pursue, along with scope and cost estimates
February 2020	Woodburn submitted INDOT eligibility application
March 2020	Woodburn received INDOT eligibility approval
April/May 2020	List of projects to pursue was revised, along with scope and cost estimates
May 2020	Woodburn entered into project design contract with A&Z Engineering
May 2020	NIRCC prepared revised INDOT eligibility application
July 2020	Woodburn submitted revised INDOT eligibility application and it was accepted
August 2020	INDOT Early Coordination meeting was held, virtually
Sept 2020 -Oct 2020	Design underway
Nov 2020 – Feb 2021	Design continues; working on right-of-way needs, currently identified 10-12 temporary parcels for sidewalks and 1 temporary parcel for trail; railroad easement agreement is being processed; ER is underway.
February 9, 2021	NIRCC/INDOT LPA Quarterly Progress meeting

Activity from 2/16/2021 – 5/25/2021:

March – June 2021	Finished design; initiated acquisition – legals/plats initiated – RR acquisition under review; ER is under review by INDOT; and utility coordination under way
May 19, 2021	NIRCC/INDOT LPA Quarterly Progress meeting

Next Steps:

June -Dec 2021	Continue acquisition – appraisals and purchase; ER approval; RFP for CE and inspection; and finalize utility coordination.
April 6, 2022	Lettings for both sidewalks and trail
May/ June 2022	Construction

Current Project Budget: \$781,600 total cost = \$427,200 INDOT and \$354,400 Woodburn

Current Project Timeline:

2019				2020				2021				2022			

	Development Phase
	Construction Phase

5. Project Name: Monroeville Trail Project (Near Conservation Club and CME)**Previous Activity:**

April 10, 2019	A&Z Engineering initiating preliminary design and cost estimates
July – Sept. 2019	Redefined scope, preparation of cost estimates, and identification of right of way needs
August 9, 2019	Monroeville and NIRCC met with INDOT to discuss preliminary plans of project
Oct. – Feb. 2020	Refined project scope and cost estimates
March - April 2020	Continued to refine project scope and cost estimates
May 2020	Finalized project scope, cost estimates, and right of way needs
May 2020	NIRCC prepared draft INDOT eligibility application
July 2020	Monroeville submitted INDOT eligibility application and it was accepted
August 2020	Monroeville entered design contract with A&Z engineering
August 2020	Surveying commenced and URA brochures were distributed
September 2020	INDOT Early Coordination meeting was held, virtually
Oct 2020	Design underway
Nov 2020 – Feb 2021	Design continues, stage 1 plans submitted to INDOT for review; utility coordination is underway; working on right-of-way needs, currently identified 2 temporary parcels for sidewalks and 2 additional temporary parcels for trail; in discussions with RR concerning crossing concerning scope, may eliminate crossing RR from scope; ER is underway.
February 9, 2021	NIRCC/INDOT LPA Quarterly Progress meeting

Activity from 2/16/2021 – 5/25/2021:

March – June 2021	Finished design; initiated acquisition; ER is under review by INDOT; utility coordination underway; eliminated RR crossing from scope.
May 19, 2021	NIRCC/INDOT LPA Quarterly Progress meeting

Next Steps:

June -Dec 2021	Continue acquisition – appraisals and purchase; ER approval; RFP for CE and inspection; and finalize utility coordination.
March 3, 2022	Lettings for both sidewalks and trail
May/ June 2022	Construction

Current Project Budget: \$1,318,000 total cost = \$862,000 INDOT and \$456,000 Monroeville

Current Project Timeline:

2019				2020				2021				2022			

	Development Phase
	Construction Phase

6. Project Name: Grabill Downtown Streetscape Enhancement

Previous Activity:

Feb. 26, 2019: Grabill Annual Chamber Meeting Stellar Presentation
 Feb. 27, 2019: Grabill Streetscape Kick-off Meeting
 April 18, 2019: Grabill Streetscape Public Input Workshop
 April 30, 2019: Grabill Streetscape Project Development Meeting
 May 22, 2019: Meeting with Owner of the Grabill Bank Block
 Hiring of DLZ Engineering
 Feb. 12, 2020: Project Re-Coordination Meeting
 March 13, 2020: Execute DLZ Preliminary Engineering Contract
 June 11, 2020: Downtown property owner meeting
 June 17, 2020: Signed Env. Review Contract (SturtzPMG)
 June 19, 2020: Signed Application Prep Contract (NIRCC)
 July–Oct 2020: Sent URA Initial Letters/Brochures to property owners and conducted Title Searches
 July 29, 2020: Engineers prepared Cost Estimates and preliminary site plans (DLZ)
 August 6, 2020: Sent Env. Review Early Coordination Pkts to ER Agencies (SturtzPMG)
 Aug.-Sep. 2020: Initiate Section 106 Coordination w/Indiana SHPO (SturtzPMG)
 Sept. 24, 2020: Print and distribute Business Owner Surveys & take application photographs (NIRCC)
 Sept. 29, 2020: Complete Four Factor Analysis & Town update Fair Housing Ordinance
 Nov. 10, 2020: Conduct # 1 Public Hearing (NIRCC/Town)
 Dec. 10, 2020: Conduct #2 Public Hearing (NIRCC/Town)
 Dec. 28, 2020: Submit MSRP Grabill Streetscape Application (NIRCC)
 Jan. 4, 2021: Received Notice of Award (IOCRA)
 Jan. 27, 2021: Town Received Grant Agreement (IOCRA)
 Feb. 9, 2021: Published Environmental Review Combined Notice/RROF (Start of Public Comment)
 Feb. 10, 2021: Execute Grant Administration Contract (NIRCC/Town)

Activity from 2/15/2021 – 5/25/2021:

Feb. 25, 2021: Request Release of Funds Certification and initiate State Comment Period
 March 13, 2021: End of State Review Period
 March 16, 2021: Received Environmental Release from OCRA
 April 12, 2021: Conduct Kick-Off Meeting and discuss project timelines
 April 14, 2021: Town signs Engineering Contract for bidding and construction phase
 May 5, 2021: GA provided OCRA bidding instructions and guidelines to town & engineer
 May 19, 2021: Council meeting to approve bidding schedule and timelines

Next Steps:

May 20-30, 2021: Finalize Bidding Documents
 Early June 2021: Conduct Working Group Meeting to review next steps
 June 10-18, 2021: Publish Invitation for Bids (IFB) & send Certified letters to MBEs/WBEs

7. Project Name: Leo-Cedarville Downtown Streetscape Enhancement Project

Previous Activity:

Feb. 18, 2019	Kick-Off Meeting
March 14, 2019	Business Owner Input Meeting
March 26, 2019	Project Development Meeting
April 16, 2019	Town Council Meeting (Streetscape Update)
April 30, 2019	Project Development Meeting
May 9, 2019	Project Development Meeting
SturtzPMG Environmental, ERI Engineering and NIRCC Grant Administration Contracts Signed	
Preliminary Design Complete	
Environmental Early Coordination Sent	
June 18, 2019	Leo-Cedarville Conference Call
July 25, 2019	Project Development Team Meeting
August 2019	Language Access Plan, Disclosure Report, Fair Housing Ordinance Update Completed
August 14, 2019	Leo-Cedarville Conference Call (Discuss Acquisition / Public Hearing)
August 15, 2019	1 st Public Hearing
August 2019	Initiated acquisition of downtown property needed for the project
Sept. 30, 2019	Project Development Team Meeting
Sept. 30, 2019	NEPA Format II Environmental Review Complete
October 1, 2019	Council meeting to discuss project status
Wk. of October 14 th	Submit Purchase Offer Letter to Property Owners
October 29 th , 2019	2 nd Public Hearing
Nov-Dec 2019	Submit MSRP Application and additional National Objective documentation per OCRA
January 20, 2020	OCRA Initial Award Notice
January 24, 2019	FEEPS Meeting/INDY
February 1, 2020	Published FONSI/RROF for Environmental Clearance
February 11, 2020	Town Received Grant Agreement
March 4, 2020	Received Environmental Clearance from OCRA
April 14, 2020	Closed on Property for Gathering Area
March 13, 2020	Town Authorized Design Specification
March 20 & 28, 2020	IFB Publications
April 9, 2020	Virtual Pre-bid Meeting
April 16, 2020	Virtual Open Bid Meeting
April 21, 2020	Council Approves Amended Local Match Resolution (Post bid)
April 22, 2020	Submit Pre-ROF Status Report to OCRA (eGMS)
May 5, 2020	Pre-ROF Approval and create final ROF Status Report
June 19, 2020:	Submit Final ROF Status Report to OCRA
June 25, 2020	Receive ROF
July 7, 2020:	Sign Construction Contracts
July 15, 2020:	Conduct Preconstruction Meeting
July 27, 2020:	Achieved Construction Release from OCRA
July 27, 2020:	Submit Semi-Annual Report

Aug. 3, 2020:	Start of Construction
Aug. 5, 2020:	Conduct Groundbreaking Ceremony
Aug. 5, 2020:	Conduct Mobilization-Demolition Construction
Aug 10-Nov 9, 2020:	Phase 1 (Complete East Side Streetscape Improvements)
Oct. 21, 2020:	Submit 1 st Pay Claim to OCRA
Dec 31, 2020:	East side streetscape improvements completed and submitted #2 pay application to town: (Note: work on planters, brick pavers, and lighting will be conducted over winter months).
Jan. 25, 2021	Submit 2 nd Pay Claim to OCRA (construction payment to date: \$438,029.12 (44% of construction invoiced)
Jan 25, 2021	Submitted Semi-Annual Report to OCRA

Activity from 2/15/2021 – 5/25/2021:

March 24 to May 21, 2021:	Phase 2 - Complete West side sidewalk improvements & gathering area
March 17 & 31, 2021:	Conduct bi-monthly Progress Meeting conference calls with working group
April 14 & 28, 2021:	Conduct bi-monthly Progress Meeting conference calls with working group
May 12 & 26, 2021:	Conduct bi-monthly Progress Meeting conference calls with working group

Next Steps:

May 18 to June 4, 2021:	Phase 3 – Surface Restoration along SR1/Leo Rd. (underway)
End of May 2021:	Town Approves Pay Application & Submit Claim # 3 for Phase 2 Construction
June 4, 2021	Complete Surface Restoration
June 9 & 23, 2021:	Conduct bi-monthly Progress Meeting conference calls with working group
June 21, 2021:	Scheduled Final Completion
End of June 2021:	Submit Final Claim to OCRA
July-Aug. 2021	Submit closeout documents to OCRA to initiate closeout of grant
Aug-Sept. 2021	Receive Cert. of Completion (OCRA)
September 2021:	Ribbon Cutting Ceremony

Current Project Budget: \$ \$1,247,985 (\$750,000 OCRA, \$497,985 Local)

Current Project Timeline:

2019				2020				2021				2022			

	Development Phase
	Construction Phase

8. Project Name: Monroeville Wastewater Treatment Project

Previous Activity:

February 2019	Procured Engineering Resources Incorporated (ERI) to complete PER
March 2019	ERI initiated PER
May-Aug. 2019	Identified income survey area, developed survey list, and received approval to complete income survey
Oct. 2019	Initiated PER
January 25, 2020	Initiated Income survey
April 2020	Completed income survey – qualified at 67% LMI
May 2020	Complete study and analysis portion of PER, reviewed data, and initiated recommendations
August 2020	Project scope finalized
Sept 2020 – Oct 2020	Initiated Environmental Review and 106, underway, waiting for responses
November 2020	Completer 4 factor/ LAP
Nov – Dec 2020	HUD 8-Step Floodplain Process
December 9, 2020	Public Hearing #1
December 28, 2020	Submit 106 Finding on No Historic Properties Affected to SHPO – start public comment period – ended 1/29/21 – ready to publish FONSI – will wait to combine
Jan – Feb 2021	Prepare application

Activity from 2/15/21 – 5/25/21:

February 17, 2021	Public Hearing #2
March 1, 2021	Application submission
March 31, 2021	Notice of Award
April 7, 2021	Approved GA Contract with NIRCC
April 16, 2021	FEPS Approval
April 26, 2021	Fully executed Grant Agreement with State
April 26, 2021	FONSI/RROF Publication, ER Record available for public comment on www.nircc.com
May 12, 2021	RROF on or about date, submitted RROF Certification – start of State Comment Period – ends 5/28/21
April – June 2021	Initiate final design, permit coordination and bidding documents

Next Steps:

May 31, 2021	Removal of Environmental Conditions
June 2021	Finish final design, permit coordination and bidding documents
July-August 2021	Bid
Mid August 2021	Release of Funds
Mid-late August 2021	Sign construction contract(s) / pre-construction conference
Sept 2021- June 2022	Construction

Current Project Budget: \$614,745 (\$368,898 OCRA, \$245,847 Monroeville)

Current Project Timeline:

2019				2020				2021				2022			

	Development Phase
	Construction Phase

9. Project Name: New Haven Meadowbrook Trail Project**Previous Activity:**

January 2019	Hired SturtzPMG as grant administrator
Feb.12, 2019	New Haven Stellar Projects Meeting
February 2019	Hired A&Z Engineering as engineer – design, right-of-way and environmental
May 2019	Initiated income survey
May 2019	Sent out early coordination and Section 106 review packets
May 2019	Identified properties where acquisition will be needed
June 6, 2019	Project Development Meeting
June 27, 2019	Project Development Meeting
August 8, 2019	New Haven Projects Meeting
August 13, 2019	New Haven Clerk Meeting
August 21, 2019	New Haven Meadowbrook Trail Site Control Meeting
Sept. 10, 2019	New Haven Council Meeting – OCRA Project Administration Items
Sept. 11, 2019	New Haven Stellar Projects Public Input Meeting
Sept. 24, 2019	New Haven Council Meeting – OCRA Project Administration Items
	Environmental Review Drafted
	Language Access Plan, Disclosure Report, Fair Housing Ordinance Update Completed
January 17, 2020	New Haven Meadowbrook Trail Project Meeting
January 30, 2020	New Haven Meadowbrook Trail Project Meeting
Spring/Summer 2020:	Initiated Site Control Process for Meadowbrook Easements (Title Searches, Owner Notification, Appraisals)
	Completed legal descriptions for acquisition
	Coordination with Army Corps Re: Wetland Determination and Permit
	Engineering near complete
	Update City Trail Plan

Activity from 2/15/21-5/25/21:

February 2021:	City discussion/approval from OCRA for project limit change
April 20, 2021:	Public Hearing #1

Next Steps:

Complete Site Control

Complete HUD 8-Step Process
 Conduct Public Hearings
 Submit Application

Proposed Modified Budget: \$636,758 (\$378,918 OCRA, \$257,920 New Haven)

*Not including \$25,250 ineligible.

Current Project Timeline:

2019				2020				2021				2022			

	Development Phase
	Construction Phase

10. Project Name: New Haven Community Center Park Project

Previous Activity:

April 2019	Received approval to conduct income survey
May 2019	Initiated income survey
July 2019	Hired JPR for Engineering
July 2019	Hired SturtzPMG for Grant Administration
Aug. 8, 2019	Project Development Meeting
Sept. 11, 2019	Conducted Neighborhood Input Meeting
Fall 2019	Completed Income Survey (65%)
October 2019	Neighborhood Survey
November 2019	Neighborhood Charette
January 2020	Complete Preliminary Design
February 2020	Environmental Review Early Coordination Initiated
February 2020	Archaeological Reconnaissance Complete
February 2020	Section 106 Review Initiated
May 2020	Completed Draft Environmental
May 1, 2020	Submitted Application
August 2020	OCRA Approval of Application
August 2020	FEEPS Submission and Approval by OCRA
September 2020	New Haven Approved Bid & Specification Contract and Grant Administration Contract
Nov. 2020 – Feb. 2021	Updated Income Survey
December 2020	Complete Bids & Specifications
Jan.-Feb. 2021	Project Bidding
Feb. 3, 2021	Pre-Bid Meeting
Feb. 11, 2021	Bid Opening

Activity from 02/15/21 – 5/25/21

March 2021: Receive Permits
 March 2021: Finalized Income Survey Report
 March 2021: Release of Funds
 April 8, 2021: Preconstruction Conference
 April 16, 2021: Groundbreaking - Commence Construction

Current Project Budget: \$1,981,185 (\$1,718,935 – OCRA, \$236,800 – New Haven)

*Not including \$36,450 ineligible local

Current Project Timeline:

2019				2020				2021				2022			

Development Phase
 Construction Phase

Key Legend:**Existing Elements**

1 New Haven Community Center

2 Parking Lot

Proposed Elements

3 Restrooms & Storage Building

4 5-6 Year Old Play Structures

5 5-12 Year Old Play Structures

6 Swing Sets

7 Musical Play Equipment

8 Spinning Play Features

9 Outdoor Plaza

10 Shade Structures

11 Sand/Mulch

12 Multipurpose Lawn

13 Pedestrian Promenade

14 Pickleball Courts

15 Court Perimeter Fencing

16 Utility Screening Fence

17 Light Pole

18 Park Sign

19 Splash Pad

20 Possible Seating / Stage Area

21 Concrete Walls

22 Drinking Fountain

23 Outdoor Bench

24 Native Boulders

25 Column

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**EAST ALLEN'S RURAL REVIVAL**

Seven Unique Communities, One Bold Vision

11. Project Name: Woodburn Downtown Streetscape Enhancement

Previous Activity:

Feb. 20, 2019	Woodburn Streetscape Kick-Off Meeting
March 2019	Hired JPR to complete preliminary engineering & SturtzPMG as Grant Admin.
March 21, 2019	Woodburn Streetscape Public Input Meeting
April 2019	Preliminary Design finalized and environmental early coordination mailed out
May 2019	Section 106 Historic Review Documentation prepared and mailed out
August 5, 2019	Woodburn City Council (Disclosure Report, Language Access Plan)
August 19, 2019	Woodburn Streetscape Public Hearing
September 25, 2019	Woodburn Project Development Meeting
October 2019	Environmental Review Drafted
November 2019	Identified that property lines went to the centerline to more acquisition was needed
Dec. – 2019	URA Site Acquisition Initiated
May 26, 2020	Project Development Meeting
June 15, 2020	Fair Housing Ordinance Update
June – July 2020	Site Control: Appraisals, Agreements
Nov. 2020 – Jan. 2021	Finalize site control
Dec. 7, 2020	Public Hearing #2
Dec. 18, 2020	Submitted Application
Jan. – Feb. 2021	Application Approval
Jan. – Feb. 2021	FEPS Submission
Jan. – Feb. 2021	Grant Agreement Signature
	Grant Administration and Engineering Agreements in Place
	Environmental RROF and FONSI published for local and state comment

Activity from 2/15/21 – 5/25/21:

March 11, 2021	Project Meeting
May 4, 2021	INDOT Permit Submittal
May, 2021	Utility Coordination
May 19, 2021	Project Meeting – 60% Design

Next Steps:

June 2021	Bid Advertisements
June 2021	Pre-Bid Meeting
July 2021	Bid Opening
July/Aug. 2021	Release of Funds
Aug. 2021 – April 2022	Construction Timeline
April 2022	Substantial Completion

Current Project Budget: \$649,527 (\$500,000 OCRA, \$149,527 Woodburn)

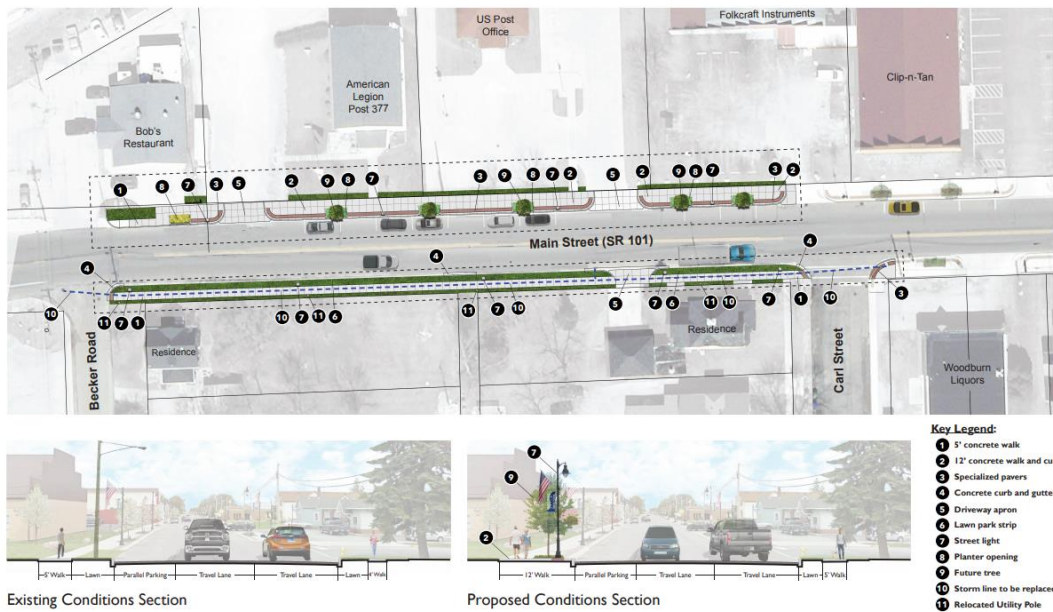
*Not including \$50,921 in ineligible fees.

Current Project Timeline:

2019				2020				2021				2022			

Development Phase

Construction Phase



Phase 2: Streetscape Improvements

Woodburn, IN

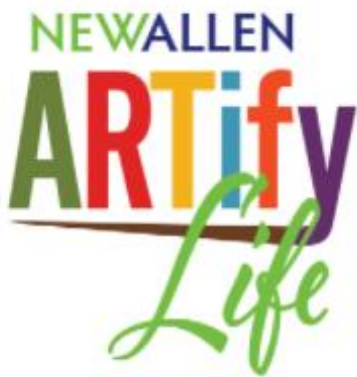
September 18, 2019

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Complementary Project Highlights

NewAllen Mural Project: In the fall of 2020, NewAllen launched the NewAllen Mural Project. This project is being supported, in part, through \$10,500 in OCRA Placemaking funds. The intent of this initiative is to work with the NewAllen communities to install outdoor murals in each community within their respective Rural Revival Target areas. Murals will complement and memorialize the Stellar designation investment, foster community pride, and be an additional draw for backyard tourism by enticing individuals across the Northeast Indiana Region, including neighboring Fort Wayne, to venture into East Allen's communities and patronize our small-town businesses.



Thus far, Grabill, Hoagland, Leo-Cedarville, Monroeville, New Haven and Woodburn are all working on mural projects. Alex Hall, the public art consultant on the project, has conducted site assessments in the communities and they have selected their sites of choice. Property owner agreements are in place and artists have been selected. Several of the communities applied for project funds through the Indiana Arts Commission in March and are awaiting notice in early July. Other fundraising has included securing commitments from local governments and fundraisers. Hoagland is also exploring a CreatINg Places crowdfunding campaign. Creative briefs are being developed to give to their selected artists to develop design, fundraising, and signing of artist agreements. The art will likely be created in August-September of 2021.

Park Improvements: The Town of Monroeville Community Park Improvement Project has been the first project out of the gate as part of the EARR Portfolio. The project is complete. Maumee Township has updated their five-year park master plan in anticipation of a future Land and Water Conservation Fund request. Allen County's unincorporated areas of Harlan and Hoagland are working with DLZ Engineering and the county to actively develop their projects. Hoagland's Park project is ready for bidding in the spring of 2021 and will likely go to construction after Hoagland Days in June. The DNR Construction in the Floodway Permit has been received and local routing has been cleared. Project documents for bid include the park road, drainage, and sidewalk construction. Once bids are received, the community can select alternates and remaining funds will be allocated toward lighting and playground purchase. Regarding Harlan, park project documents (drawings and specs) have been prepared for sidewalk and interior roadway construction. Project bidding is on hold until Harlan Park Association secures an easement from the church for the loop drive. Bleacher orders are underway. The playground and possibly fencing/additional bleachers budget will be determined based on remaining allocated funds after the bids are received.

Small Business Support: NewAllen conducted phase 1 of the Be Local Buy Local Campaign to raise awareness and incentivize area residents to patronize local businesses in both every day and holiday shopping. This campaign is a way for local citizens to engage in sustaining local businesses during the pandemic and during other construction activities. Funding was received through the Stellar Placemaking Grant to purchase materials for the campaign including window clings and signs. Small businesses have also been highlighted on social

media. Phase 2 of the campaign is being developed to run during the Fall. Discussion has been held to incorporate purchase of reusable shopping bags as handouts.

Roadway Projects: Landon Road in New Haven and Amstutz Road in Leo-Cedarville are two road projects that are receiving NIRCC/INDOT funding as complementary projects in the East Allen Rural Revival Portfolio. These projects are significant investments that will improve health, safety, and accessibility within the region. Amstutz will be constructed in 2023/24. Bids were received on Feb. 11th for Phase 1 of the Landon Road project and it is getting underway. A Facebook page has been established to keep residents informed of the project.

<https://www.facebook.com/search/top?q=landin%20road%20improvements>



Cedar Creek Parks Trail: Allen County, Grabill, and Leo-Cedarville have been actively developing the Cedar Creek Parks Trail Project. Each entity is beginning the right-of-way acquisition stage and they are collectively shooting to bid the four trail segments in late 2021 or early 2022 for a 2022 construction season. NewAllen, Fort Wayne Trails and NIRCC have been part of the project development team. A public information meeting was held on April 26th.



Strategic Investment Plan Updates: Throughout the second half of 2021, NewAllen will coordinate an update of the Strategic Investment Plans of each of the NewAllen communities. In light of ARPA and READI dollars, and the implementation of projects over the last four years, the communities have determined that it is time up update their plans.